

**MINUTES  
FOR THE REGULAR MEETING  
CALIFORNIA UNEMPLOYMENT INSURANCE APPEALS BOARD  
Docket No. 5436**

## 1. Opening of Meeting:

The Appeals Board convened at 10:50 a.m., October 14, 2003, in San Francisco, with Chair Cynthia K. Thornton presiding.

## 2. Roll Call: Members

**Present**

**Absent**

Cynthia K. Thornton, Chair

**X**

Miller Medearis, Vice Chair

**X**

Jack Cox

**X**

Don L. Novey

x (via phone)

Virginia Strom-Martin

**X**

### 3. Approval of the Minutes:

The minutes of the September Board meeting were approved.

#### 4. Chair's Report:

Chair Thornton advised that she attended a meeting of all agency heads, at which Governor Davis conveyed his thanks to them and all appointees for their service and dedication, and that they had much to be proud of. Governor Davis emphasized that the new administration should be given full cooperation.

**5. Chief Administrative Law Judge/Executive Director's Report:**

Chief ALJ/Executive Director Jay Arcellana reported that transition packets were being prepared for the new administration, a NAUIAB meeting would be taking place in San Francisco during the week of October 27, and that DOL Region VI Armando Quiroz is retiring October 3, 2003. Chief ALJ/Executive Director Jay Arcellana commented that the CUIAB would be losing a strong supporter in Mr. Quiroz. Chief ALJ/Executive Director Jay Arcellana also reported, in the absence of Deputy Director Pam Boston, Administrative Services Branch, that a new ALJ examination would be scheduled soon due to expected retirements.

## 6. Branch Reports:

**a.** Chief ALJ/Executive Director Jay Arcellana reported a statewide meeting of the Agency's Legal Support Supervisors took place last week, and further that Betsy Temple would be taking a temporary leave from her duties as Presiding Administrative Law Judge of the Fresno Office of Appeals for three months, and hearing cases during that period. Julie Krebs, Steve Angelides, Martin Aguilar, and Tim McArdle will rotate through the Fresno Office during this period.

**b.** Deputy Chief ALJ Julie Krebs, Appellate Operations Branch, reported that they had registered 1413 cases, and disposed of 1780 cases during the month of September. Appellate Operations again met all three time lapse requirements in September.

**c.** Deputy Director Pam Boston, Administrative Services Branch, remained in Sacramento to work on transition matters, as reported by Chief ALJ/Executive Director Jay Arcellana.

**d.** Deputy Director Mary Walton-Simons, Planning and Program Management Branch, reported that the support staff conference had received an 80% or higher success rating by the participants. Deputy Director Mary Walton-Simons also noted that the CUIAB had saved \$35,000 by conducting the training in-house rather than using outside vendors. Finally, Deputy Director Mary Walton-Simons informed the Board that they are now in the process of preparing a training program for new supervisors.

**8. Chief Counsel's Report:**

Chief Counsel Ralph Hilton reported that the Board's workload remains high, with each Board Member reviewing 539 cases during the month of September. Court Cases also remain at an all-time low, under 100, with four new cases last month, and three cases concluded, including two affirmed by the Superior Court.

**9. Public Comment:**

None presented.

**10. Closed Session:**

The regularly scheduled Board meeting adjourned, and the Board entered into closed session. No votes were taken on any matters in closed session.